

## 3930 - SPA Reception internship

<b>Location:</b>	The Canary Islands, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Intermediate)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €. Includes accommodation. Meals

### Description:

Our collaborator is a high quality Hotel Resort in Lanzarote, in the Canary Island, Spain. It has been awarded by Trip advisor and it is known as one of the best hotels in Lanzarote. They are customer oriented, therefore customer care and relations are really important for them. Their staff is fun and diligent, making the stay of the customers the best possible.

### POSITION: SPA RECEPTION

#### Tasks

- Customer service, in person and by telephone, providing information of treatments, times, prices ...
- Reservation organization of the therapists
- Cashing Management
- Reception store cleaning
- Wardrobe cleaning at peak times
- Reception maintenance

#### Requirements:

- Minimum 3 months stay
- Liability and health insurance
- English or Spanish intermediate required

#### Internship hours:

40 hrs / week

#### Conditions:

- 300€ per month
- Accommodation + meals provided

## 3905 - Finance Internship in Seville, Spain

Location:	Sevilla, Spain
Languages:	English (Advanced)
Fields:	Economics / Finance
Extra benefits:	Salary of 400-500 €.

### Description:

Our collaborator is a high growth technology startup based in the city of Seville. The company has created an application that resolves in a fast, comfortable and safe way the procedures involved in the rental process of tourist accommodations.

Since its launch last March of 2018, the company has reached over 3,000 accommodations throughout Spain, helping managers to automate all the bureaucratic processes that must be performed during the check-in. They are now expanding in more countries.

Their team consists of young but experienced individuals always happy to help. Their departments are led by professional, creative, and passionate individuals, who work continually to improve their service and their technology and to adapt it to everyday needs.

They are looking for motivated interns who are currently enrolled in a University and they are currently on their last year of studies or master, or recently graduated with the possibility of obtaining a Training agreement from their former University. There is a possibility to offer a permanent job after the completion of the internship.

### Position: Finance Assistant

#### Tasks:

- Manage financial resources
- Prepare economic and financial reports for decision making, by analyzing the Financial Statements
- Control and monitoring of general accounting and taxation
- Preparation of the Annual Accounts.
- Responsible for the relationship with third parties: external auditors, administration, financial institutions, consultancies, etc.
- Analysis of reporting and metrics according to business projections.
- Knowledge in financial tools
- Preparation of balance sheets and financial reports
- Data analysis

#### Requirements:

- A person with analytical thinking and structured.
- Emphasis on productivity
- Be positive and passionate
- Ability to find the correct metric or KPI to analyze and optimize it.
- Be attracted to join a growing technology startup
- Minimum 6 months
- Studies related to economics or finance

#### Languages requested:

Advance level of English

#### Internship hours:

Monday to Friday  
35-40 hours

#### Remuneration:

300-500 euros per month depending on the profile  
Due to the fast company growth there is a possibility to obtain a permanent job after the completion of the internship.

## 3904 - Market Research Internship in Seville, Spain

Location:	Sevilla, Spain
Languages:	Spanish (Advanced) and English (Advanced)
Fields:	Business, Hospitality / Tourism, Digital marketing
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator is a high growth technology startup based in the city of Seville. The company has created an application that resolves in a fast, comfortable and safe way the procedures involved in the rental process of tourist accommodations.

Since its launch last March of 2018, the company has reached over 3,000 accommodations throughout Spain, helping managers to automate all the bureaucratic processes that must be performed during the check-in. They are now expanding in more countries.

Their team consists of young but experienced individuals always happy to help. Their departments are led by professional, creative, and passionate individuals, who work continually to improve their service and their technology and to adapt it to everyday needs.

They are looking for motivated interns who are currently enrolled in a University and they are currently on their last year of studies or master, or recently graduated with the possibility of obtaining a Training agreement from their former University. There is a possibility to offer a permanent job after the completion of the internship.

### Tasks:

- Create Databases
- Generate and classify leads
- Inbound and outbound marketing tasks
- Classification of sales opportunities
- Search of large accounts
- Market research
- Report to Sales Development Representative
- Occasionally visiting clients

### Requirements:

Fluent in English and Spanish (at least C1)  
Analytical skills  
Positive attitude  
Proactivity  
Motivation and approach to sale  
Good command of Excel  
Minimum 6 months  
Studies related to Marketing/ Business Administration/ Tourism  
Able to provide a training agreement

### Internship hours:

Monday to Friday  
20-25 hours  
Position can be as well full time

### Remuneration:

300 euros per month  
Can be higher depending on the profile  
Due to the fast company growth there is a possibility to obtain a permanent job after the completion of the internship.

**3901 - Customer relations and administration in a touristic rentals organization in Seville, Spain**

<b>Location:</b>	Sevilla, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our collaborator is a touristic appartments and rentals organization based in Seville, Spain. Being an touristic organization in one of the main destinations in Spain, they receive and host customers from all over the world. They are preparing a business development plan so they would like to have candidates to support them during their growth and help with the customer relations.

**Tasks**

Supporting the customer relations team (check ins - check outs) in office and in the appartments.  
Providing a perfect customer service to customers ensuring an excellent experience.  
Preparing product descriptions  
Supporting the business development team  
Creating social media content

**Requirements**

Being outgoing and easygoing, enjoying talking to people and customer relations  
English advanced  
Spanish intermediate (B1 min.)  
Business or tourism studies  
Full time internship  
Minimum 5 months

**Benefits**

250 € per month as a compensation  
Health and accidents insurance  
Training plan

### 3883 - Animation internship in Mallorca/Ibiza

Location:	Palma de Mallorca, Spain
Languages:	English (Advanced)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 400-500 €. Includes accommodation.

#### Description:

Our collaborator is Hotel chain offering to their clients a wide variety of rooms in the best destinations in Spain! They are specializing in the management of holiday resort offering the best conditions to their clients so they can enjoy to the fullest their vacations! They are currently having several hotels of 3 and 4 stars in Spain.

So are you looking for an Animation internship? This internship can help you develop your Animation experience by learning the ropes from more experienced professionals. At the end of your internship, you'll have relevant experience to help you decide if a career in Animation is the right choice for you.

#### Main tasks

- Communicating with guests
- Being part of the international entertainment team of the hotel
- Public Relations
- Recreational activities (Dancing shows, games etc.)
- Other position related tasks

#### Requirements

- Fluent English.
- Spanish/Dutch/French/Russian is a plus
- Relevant study fields (Hospitality, Tourism, Marketing or Languages)

#### Internship hours:

40h / week

#### Benefits:

400€/monthly (payment in two parts) + shared accommodation + meals + airport transfer

#### Location:

Mallorca and Ibiza

### 3840 - Account management in a Luxury Villas & Travel company in Barcelona (B2B)

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 200-300 €.

#### Description:

Our collaborator company is specialised in vacation rentals with an existing presence in Asia. They are expanding their current team with an office in Barcelona and they are looking for proactive and enthusiastic interns for a very immersive, multi-tasking experience within their multi-lingual team.

#### Tasks at the company:

- Continuous research for new booking partners and set up of agency agreement
- Plan, prepare and deliver regular email newsletter in multiple languages (EN, CN, RU) on a weekly basis
- Update management systems and other extranet with information as relevant
- Plan, prepare and deliver regular blog articles for some clients and or the company
- Coordinate with the membership team about the release of special offers, new properties
- Contribute to update our social media and marketing strategy to expand the online visibility of the brand and membership (management of such strategy will be dealt with separately)

#### Requirements:

- Spoken and written English proficiency is a must
- Minimum 6 month, up to 12 month;
- Candidate must be autonomous, able to take on responsibility and able to work on several projects simultaneously
- Studies related to tourism or experience related to tourism management (real estate experience, experience in a tourism agency etc)

#### Conditions:

- 300€ monthly for the first 3 months, 600€ after this period.
- Location in a co-working space in Barcelona

This document is property of Spain Internship S.C.

To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

### 3835 - Tourism and customer relations internship in London, UK.

<b>Location:</b>	London, United Kingdom
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of +500 €. 600 pounds per month remuneration.

**Description:**

Our collaborator is a tour operator dedicated only to Cuba was established on 13th August 2003. This tour operator is promoting Cuba to UK and other English speaking countries, Russia, Brazil, France, Turkey, Malaysia, Croatia and many more. We have an experience of having internship students in our company for the last several years. This gives to students a brilliant opportunity to get real experience in travel industry! The internship would be ideal for a dynamic, enthusiastic person with great attention to detail and ability to learn fast.

Tourism and customer relations internship in London, UK

Two weeks training:

- getting familiar with products: hotels, flights, tourist cards, tours...
- introduction to QuickBooks and our reservations systems: eTravel and CRS

**Main tasks:**

- responsible for all financial transactions on a file and balancing that file when completed.
- adding invoices and purchase orders to QuickBooks.-
- processing tourist cards orders
- entering hotels, sales information
- more familiarisation with hotels by making translations
- selling Cuban travel products to the international customers
- cooperate closely with main hotel/services suppliers in Cuba (more than 200)
- follow an inquiry through to a booking: (sending out the information, preparing a quote and itinerary, follow up calls to assess if clients needs are being met, holding options, obtaining deposits/payments and processing them)
- provide an efficient service to clients on booking: (sending vouchers, advising on tourist cards) o use Bizloco CRS to create and maintain client files and record all details of bookings.

**Requirements:**

- 5 months (flexible).
- Good level of English ( additional language is a plus but not a requirement).
- Candidates from Tourism area preferably or with interest in the travel industry. (If they have previous experience we have interest in someone with a background in Sales & Customer Service.)

**Conditions:**

- 600€/months for accommodation and transportation costs
- Full time (35 hrs/week).

### 3671 - Receptionist, Reservation and Customer Support Internship in a Hotel in Seville

<b>Location:</b>	Sevilla, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Intermediate)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 100-200 €.

**Description:**

Our collaborator is a hotel located in the center of Seville. It is a typical 19th century Sevillian house. It is distributed on three floors and has a terrace at the top with magnificent views of the most representative monuments of the city.

Currently they are looking for an intern to join their team and help them in the departement of Customer Support, Reservation and Reception. You will have to get involved in many different tasks, whilst remaining positive and keeping a smile on your face when dealing with customers.

**Tasks:**

- Welcoming and give precise information
- Answering phone calls and e-mails
- Check in and check out
- Support the business activities
- Promoting activities
- Organizing arrival of groups
- Face to face contact and interaction with customers
- Reservation management

**Requirements:**

- Good level of English or Spanish.

**Benefits:**

- 200€ a month

**Availability:**

As soon as possible for minimum of 4 months. Preferably 6 months.

This document is property of Spain Internship S.C.

To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

**3634 - Guest Relations - Reception internship**

<b>Location:</b>	Malaga, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Events, Languages, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 400-500 €.

**Description:**

Our collaborator is a luxury rental accommodation in Marbella. Considering it one of the top sunny destinations in Spain, the company believes a great rental should take back to genuine customer service, high-end properties and real locals living next door.

We are looking for a warm welcome, a happy smile, a positive attitude, a pro-active person who is passionate about delivering excellence in guest service. If you are looking for a unique opportunity to develop your professional skills in hospitality, then this company is your best option.

**Responsibilities**

- In charge of the guest relation since a reservation is confirmed until the departure.
- Send guests pre-arrival information and assist them with any need/doubts they may have via email, telephone, and WhatsApp.
- Coordinate check-ins at our office or in the house and make sure all information is well delivered and explained.
- In communication with housekeeping/maintenance to control those properties are clean/well prepared when the new guests are coming.
- In charge of keys collection and track the keys report guaranteeing all keys are controlled.
- Follow up daily calls and emails. Provide an answer within 24 hours.
- Responsible for the closing cashier
- Being knowledgeable of information on the properties and surrounding areas

**Requirements**

- Related studies or previous experience in the hospitality and tourism industry
- High level of English is a must
- Other languages as an asset
- Strong communication skill, pro-active, customer service oriented
- Driving license is essential (for our scooter)
- Professional appearance and manner
- Minimum 5 months internship

**Internship benefits**

400 € per month

**Internship hours**

40 hours per week changing schedules

**Location**

Puerto Banús, Marbella

## 3441 - Reception Internship in Mallorca/Ibiza

<b>Location:</b>	Palma de Mallorca, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Languages, Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 400-500 €. Includes accommodation.

### Description:

Our collaborator is Hotel chain offering to their clients a wide variety of rooms in the best destinations in Spain! They are specializing on the management of holiday resort offering the best conditions to their clients so they can enjoy to the fullest their vacations! They are currently having several hotels of 3 and 4 stars in Spain.

So are you looking for a Hospitality internship? This internship can help you develop your Hospitality experience by learning the ropes from more experienced professionals. At the end of your internship, you'll have relevant experience to help you decide if a career in Hospitality is the right choice for you.

### Main tasks

- Check In / Check Out
- Receiving clients and all tasks related to it.
- Support and customer information at the reception.
- Perform procedures related to the occupation and sales rooms
- Custodian valuables and money deposited, safe hiring
- Billing and cashing, as well as foreign exchange
- Receive, process and direct customer complaints to appropriate services
- Deposit towels
- Provide information to customers about the island
- Answering reception's phones.

### Requirements

- Fluent English.
- Spanish/Dutch/French/Russian is a plus
- Relevant study fields (Hospitality, Tourism, Marketing or Languages)

### Internship hours:

40h / week

### Benefits:

400€/monthly (payment in two parts) + shared accommodation + meals + airport transfer

### Location:

Mallorca and Ibiza



### 3430 - Front Desk and Customer Services in Barcelona

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Includes accommodation. Breakfast and dinner

**Description:**

Our colleague is an exclusive hostel, based in Barcelona city center. They are customer oriented which is really important for them as well as customer care and guest relations. The Hostel is equipped with a stylish, modern and vintage rooms for all travellers. It's a hostel full of life where style and glamour combine with a fresh, fun and crazy twist!

**Tasks:**

- Check in and check out.
- Collect payments.
- Social media and visual communication management.
- Keep updated the Social Media platforms (taking pictures and adding to the platform)
- Welcoming guests and giving general information about the city.
- Giving guests all information about Hostel regulations, explaining Hostel facilities to arriving guests
- Promoting and informing the guests about daily/weekly activities.
- Helping to develop hostel events.
- Receiving feedback and complaints
- Administration tasks: booking, reservations, emails, calls, etc.

**Requirements:**

- English good level.
- Other language is a plus
- Open-minded, social and respectful.
- Minimum of 3 months

**Benefits:**

- Accommodation.
- Half board (breakfast and dinner)

### 3428 - Receptionist internship in Costa Brava, Spain

<b>Location:</b>	Girona, Spain
<b>Languages:</b>	Spanish (Intermediate)
<b>Fields:</b>	Events, Public Relations, Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €. Includes accommodation.

**Description:**

Our business partner is a unique Youth Hostel located in Girona, Spain. The hostel is the new project of two adventurers who have been travelling around the world. A small and cosy hostel of high quality for a reasonable price. It was developed by them due to their experience, expertise and knowledge of the business. As they are customer oriented, customer service and care are a most for them. If you would like to develop your customer service and customer relations skills, this could be your internship. The hostel's staff are like a fun family which makes the stay of the guests pleasurable.

**Position: Receptionist****Tasks:**

- Respond to customer requests such as perform check-in and check-out, providing information and customer service;
- Reservation management, sales management, answering telephone and email inquiries, support for group bookings, contact suppliers;
- Address bar patrons and help in organizing and conducting events for hostel guests
- To perform public relations tasks which include social media tools

**Requirements:**

- Fluent in English and Spanish;
- Available from April 2017.

**Benefits:**

- Accommodation (shared room, 2 per room)
- 250 € per month

This document is property of Spain Internship S.C.

To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

## 3271 - Marketing internship

<b>Location:</b>	The Canary Islands, Spain
<b>Languages:</b>	Spanish (Beginner) and English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism, Digital marketing
<b>Extra benefits:</b>	Salary of 200-300 €. Includes accommodation. Meals

### Description:

Our collaborator is a high quality Hotel Resort in Lanzarote, in the Canary Island, Spain. It has been awarded by Trip advisor and it is known as one of the best hotels in Lanzarote. They are customer oriented, therefore customer care and relations are really important for them. Their staff is fun and diligent, making the stay of the customers the best possible.

#### Positions

##### MARKETING-COMMERCIAL

- Preferably with German and English, at least basic level of one of the two and other advanced.
- Marketing assistant for social media maintenance and all the communications tools of the hotel,
- Answering hotel information, assistance in closing contracts, tour operators, and basic administrative tasks.

#### Requirements:

- Minimum 5-6 months stay
- Liability and health insurance

#### Internship hours:

40 hrs / week

#### Conditions:

- 300€ per month
- Accommodation + meals provided

## 2939 - Bar and restaurant internship

<b>Location:</b>	The Canary Islands, Spain
<b>Languages:</b>	English (Intermediate)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €. Includes accommodation. Meals

### Description:

Our collaborator is a high quality Hotel Resort in Lanzarote, in the Canary Island, Spain. It has been awarded by Trip advisor and it is known as one of the best hotels in Lanzarote. They are customer oriented, therefore customer care and relations are really important for them. Their staff is fun and diligent, making the stay of the customers the best possible.

#### Positions

##### BAR AND RESTAURANT

- Serving customers (breakfast, lunch and dinner)
- Preparing drinks and the dining room
- Bar service (the hotel offers an all-inclusive service) so also responsible for the beverage service, both day and night during the hotel opening hours.
- To prepare tables before the opening of the restaurant and check the cleanliness of them.
- To accompany the guests to their table and ensure that they consistently lack nothing
- To prepare and serve beverages
- To collect the glasses and keep the area neat and tidy
- To prepare the room, clean and maintain clean: preparation of tables, dishwashing, stocking refrigerators, coffee makers, machine washing glasses

#### Requirements:

- Minimum 3 months stay
- Liability and health insurance

#### Internship hours:

40 hrs / week (split internship schedule)

#### Conditions:

- 300€ per month
- Accommodation + meals provided

This document is property of Spain Internship S.C.

To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

## 1545 - Bar and Restaurant Internship in Mallorca/Ibiza

<b>Location:</b>	Palma de Mallorca, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Languages, Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 400-500 €. Includes accommodation.

### Description:

Our collaborator is Hotel chain offering to their clients a wide variety of rooms in the best destinations in Spain! They are specializing on the management of holiday resort offering the best conditions to their clients so they can enjoy to the fullest their vacations! They are currently having several hotels of 3 and 4 stars in Spain.

So are you looking for a Hospitality internship? This internship can help you develop your Hospitality experience by learning the ropes from more experienced professionals. At the end of your internship, you'll have relevant experience to help you decide if a career in Hospitality is the right choice for you.

### Main tasks

#### - Prepare the dining room

To prepare tables before the opening of the restaurant and check the cleanliness of them.

To prepare relatively simple dishes (appetizers, salads, pizzas, pancakes, some desserts, ice cream...) and drinks.

#### - Welcome

To take care of supplies (food or culinary) and help in the kitchen.

To accompany the guests to their table and ensure that they consistently lack nothing

To advise them to choose their menu and takes their order

To bring the bill and proceed with payment

#### -Bar/Terrace

To prepare and serve beverages, prepare different cocktails

To advise the guests in their choice of beverage and explore new recipes.

To collect the glasses and keep the area neat and tidy

To prepare the room, clean and maintain clean: preparation of tables, dishwashing, stocking refrigerators, coffee makers, machine washing glasses.

### Requirements

- Fluent English.
- Spanish/Dutch/French/Russian is a plus
- Relevant study fields (Hospitality, Tourism, Marketing or Languages)
- Minimum 3 months (June-September)

### Internship hours:

40h / week

### Benefits:

400€/monthly (payment in two parts) + shared accommodation + meals + airport transfer

### Location:

Mallorca and Ibiza

## 1530 - Kitchen Internship in Mallorca/Ibiza

<b>Location:</b>	Palma de Mallorca, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Languages, Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 400-500 €. Includes accommodation.

### Description:

Our collaborator is Hotel chain offering to their clients a wide variety of rooms in the best destinations in Spain! They are specializing on the management of holiday resort offering the best conditions to their clients so they can enjoy to the fullest their vacations! They are currently having several hotels of 3 and 4 stars in Spain.

So are you looking for a Hospitality internship? This internship can help you develop your Hospitality experience by learning the ropes from more experienced professionals. At the end of your internship, you'll have relevant experience to help you decide if a career in Hospitality is the right choice for you.

### Main tasks

- Kitchen basics tasks under the supervision of the department manager such as being the responsible for conducting the most basic cooking operations such as cutting food, food preparation, customer service, buffet replacing, workstation cleaning

### Requirements

- Fluent English.
- Spanish/Dutch/French/Russian is a plus
- Relevant study fields (Hospitality, Tourism, Marketing or Languages)

### Internship hours:

40h / week

### Benefits:

400€/monthly (payment in two parts) + shared accommodation + meals + airport transfer

### Location:

Mallorca and Ibiza

## 1056 - Summer camp leisure and child-care assistant

Location:	Valencia, Spain
Languages:	English (Advanced)
Fields:	Sports, Education / teaching, Hospitality / Tourism
Extra benefits:	Salary of 400-500 €. Includes accommodation.

### Description:

Our collaborator provides the best Summer Camp in the East Coast of Spain as our goals are focused not only on improving our campers' English language skills but also on enriching their emotional development through their emotional intelligence. Therefore, our overnight summer camp programme consists of five unbreakable pillars (English Language Skills, Emotional Intelligence, Sports, Adventure and Creativity). These pillars allow our campers to learn required abilities to function better on our society but also and most important to enjoy and "have the time of their lives" while their stay with us.

They are privileged as they are located only 100 meters from the beach and campers will practise numerous beach sports such as; Volleyball, Tennis, Football, and swimming but also our campsite is next to El Prat de Cabanes National Park and campers will also practise Hiking and Mountain Biking.

They are looking for some interns to join their team and support them with the daily activities/tasks including:

- Group supervision of campers with attention to all of the following: programme, health, happiness, discipline, cleanliness, safety, routine duties, character and skill development.
- Be concerned for the social adjustment of each camper.
- Help campers plan, carry out and evaluate projects and activities.
- Promote camper participation in all activities.
- Assist campers with housekeeping chores.
- Take turns with other counsellors for various responsibilities.
- Teach or assist with camp programmes and encourage camper participation.
- Exhibit personal habits, health, dress, speech, table etiquette and relationships with other staff that serve as a beneficial model to campers.
- Set a good example in all you do at camp. Camp is a fun learning experience.
- Teach campers English skills (Writing, reading and speaking).
- Work with the camp directors and other camp staff to iron out difficulties with facilities, programs and campers.
- Help develop, carry out and evaluate a camp programme that reflects the goals of camping.

### Requirements:

- English fluent
- Studies related or previous working experience with children

### Internship period:

- From the 25.06.19 to the 5.08.19
- 40 hours/week in rotative shifts: 8 hours/day - 5 days/week (so 2 days off)

### Benefits:

Accommodation + 400€

**515 - Reception Hostel Pisa, Italy**

<b>Location:</b>	Pisa, Italy
<b>Languages:</b>	English (Intermediate)
<b>Fields:</b>	Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 100-200 €. Includes accommodation.

**Description:**

Our collaborator is searching for a friendly and motivated person to have an internship in a hostel, to help hosting guests from all over the world. The hostel is located 20 minutes walking from the famous Pisa tower. The environment is really young and dynamic.

**RECEPTION POSITION****Tasks:**

- assisting senior reception colleagues
- assisting with bar/café service
- checking guests in and out
- cleaning bar area and lounge area

**Requirements:**

- Good level of English
- Being flexible with time schedule
- Being able to act under pressure

**Internship hours:**

7h 40min per day, 5 days/week

**Dress code:**

Hostel uniform

**Benefits:**

- Shared accommodation with other interns, same gender
- Breakfast
- Dinner buffet
- 200 euros/month

## 215 - Entertainment Internship on the Spanish Coast- 100 euros/month with accommodation and food

Location:	Malaga, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Events, Sports, Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

### Description:

Inspired by a commitment to excellence, our collaborator is a famous hotel chain currently looking for motivated individuals to join their animation team, helping them with different animation activities, social events and other touristic activities! The mission of their team is to create unforgettable memories for their guests with a constant creative approach.

You will closely collaborate with the entertainment team and support the event managers.

They need lively entertainers with loads of energy and a great team spirit for this position; you don't need to have experience to apply for this position but you definitely need to be an active and friendly person.

If you like interacting with people of all ages and being on stage then this is your big chance!

### Tasks

- **Sport activities:** you will be participating in sport activities like football, volleyball, or swimming competitions.
- **Recreational activities:** your outgoing personality will encourage our guests to participate in activities like dancing, crafts, games and a lot more! You will also perform in some shows with the animation team.
- **Cultural activities:** hotel entertainers do not only organise activities within the hotel facilities! Thus, one of your tasks will also be taking responsibility for cultural activities such as city tours.
- **Supporting the entertainment department:** teamwork is a must. As part of the entertainment department, you will be collaborating with your colleagues and helping them with their daily tasks.

### Requirements:

- Fluent English
- Preferably with knowledge of other languages like Spanish, French or Russian
- The candidate should be a dynamic and decisive person
- Capacity to relate to different age groups, children and adults alike
- The candidate must be available for at least 3 months
- Able to do a split-schedule

### Benefits:

- 100 euros + accommodation + food
- Accommodation in shared single-sex rooms with other members of the animation team
- The company will provide a uniform

### Locations:

Different locations on the beautiful Spanish coasts (Malaga, Salou, Benidorm, Girona)

Be determined during the interview with the company manager

### Internship hours:

40 hours weekly, with 1.5 days off per week

## 180 - Reception and Customer management Internship in Barcelona

Location:	Barcelona, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

### Description:

Our colleague is a high quality Hostels chain, based in Spain and the United States. Awarded by Tripadvisor during many years as the best hostels in Spain, they are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of the customers as good as possible.

#### Reception / Customer relationship management

##### Tasks:

As a reception member of a hostel, you will have to get involved in many different tasks, whilst remaining positive and keeping a smile in your face when dealing with customers. We really believe that this will be a really good experience to get to know different hotel areas.

##### Main tasks

- Checking guests in and out
- Basic concierge assistance
- Planning and organize group arrivals
- Assisting in cash advances, exchange money, check guest folios
- Commercial information to customers
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximise yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing of accounts
- Answering all calls promptly in a courteous and efficient manner
- Ensuring all reservations are accurately actioned within the same day
- Assisting in the Front Office as required, especially with guests checking in and out

##### Requirements

- Fluent in English
- Intermediate Spanish
- Able to provide a training agreement
- Open to be available in different shifts Morning - Afternoon - Night, depending on the candidate.

##### Benefits

The internship is paid 100 € a month + Accommodation with the other staff and breakfast. Internet is also provided as well as living expenses as water, electricity, etc..